

Expressions *E-Magazine*

*Each One
Teach One*

**Volume 6
Issue 3
Winter 2012**

An interactive quarterly
magazine for literacy
students and practitioners
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Literacy Ontario

Conference 2013 in North Bay!

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Goal Path Focus:

Postsecondary

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EOIS-CaMS survey results

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Laubach Literacy Ontario supports its member agencies in the achievement of higher levels of literacy throughout the province.

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Volume 6 of LLO's *Expressions E-Magazine* is dedicated to the memory of Arnie Stewart. Arnie was a literacy champion, a leader and an inspiration to us all.

You can find us on Facebook and Twitter:



<http://www.facebook.com/LaubachLiteracyOntario?fref=ts>



<http://twitter.com/lontario>

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Conference 2013!

Come to Nipissing University Campus,

June 21-23, 2013



North Bay Literacy Council is hosting next year's conference in celebration of their 35th anniversary. Check out the links below for more information about the conference site. More details will be available in the new year.

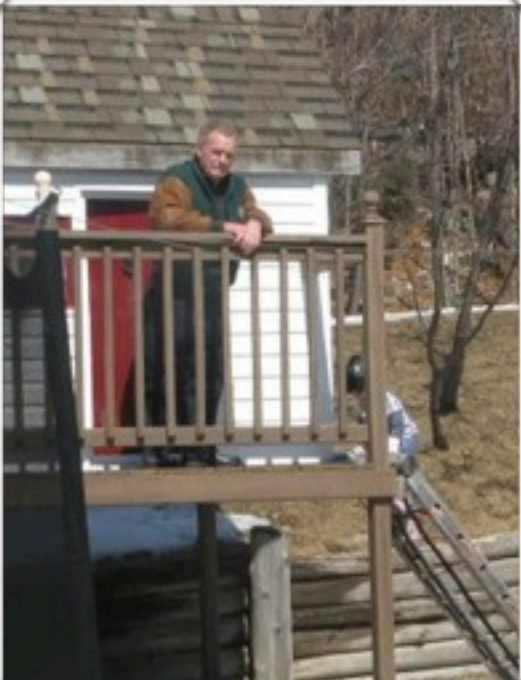
<http://www.nipissingu.ca/departments/conference-services/Pages/default.aspx>

Check out the new single room residences at Nipissing University!

<http://www.nipissingu.ca/departments/residences/residence-complexes/Pages/Governors-House.aspx>



Thank YOU!



Laubach Literacy Ontario would like to thank the many people who graciously donated in memory of Arnie Stewart. He was a literacy icon and is certainly missed by family, friends and the literacy field.

Thanks to the following people: Beverly Clarke, David Thompson, Muriel Slinn, Mary Anne Baker, Niagara Falls Bridge Commission, Margaret Lewis, Randy Babel, Lana Faessler, Literacy Link South Central, Geneva Kennedy, Niagara Revolver Club, Dave Molnar, Tammy and Andre Cayouette, Paul Maytek, Cathy Sage and Carmel Aleo.

The donations will be used to help subsidize the cost of students attending our conference in North Bay this summer, June 21 – 23, 2013. The North Bay Literacy Council is hosting next year's conference in celebration of their 35th anniversary.

Hope to see you there.

Fun Stuff

Give them a try!

Start with an empty jar. When something good happens write a note and put it in the jar. At the end of the year, read all the notes and remember all the good things that happened. This is a great activity to start with a learner or group of learners in the New Year!



All Things Christmas has great information about traditions, recipes, and games!

[http://
www.allthingschristmas.com/
games/online-games.php](http://www.allthingschristmas.com/games/online-games.php)

12 Dozen Places to Educate Yourself Online for Free

[http://www.marcandangel.com/
2010/11/15/12-dozen-places-to-self-
educate-yourself-online/](http://www.marcandangel.com/2010/11/15/12-dozen-places-to-self-educate-yourself-online/)





MANAGE MONEY USING DIGITAL TECHNOLOGY – ATM MACHINES

When we think of money, we might think of cash and bills in our wallets but in today's world we often use digital technologies to manage our money. For example, we use ATM machines to make deposits, withdraw cash or to pay bills. Here are a few examples of tasks and activities from the **Manage money using digital technology** section of *Use Digital Technology Sample Tasks and Activities*, published by AlphaPlus, to help your students get started:

TASK M1:

USE A DEBIT/CREDIT MACHINE TO MAKE A PURCHASE (LEVEL 1)

Sample activity from page 59

Paying by Debit.
Learn the vocabulary.
Write the correct words in the boxes below.

Terminal	Green button (OK)
Screen	Red button (cancel)
Card	Yellow button (correction)
Card reader	Chip reader



TASK M2:

USE AN ATM TO MAKE BANKING TRANSACTIONS (LEVEL 1)

Sample activity from page 67


Practice using an ATM.
Practice website 3.

Step 1 Go to <http://www.GCFlearnfree.org>

Step 2 Click on All Topics.

Step 3 Find the heading Money. Then click on ATM (it is listed under the heading)

Step 4 Click on Start Activity.



What did the screen say?	What did you do?
1. Welcome to GCF POINTS. Please insert your card to begin your transaction.	Drag the card to the card slot.
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

For full information, instructions and tips for these and other *Use Digital Technology Sample Tasks and Activities*, visit <http://usedigitaltechnology.alphaplus.ca>

Creative Curriculum Corner

November was Financial Literacy Month. It's never too early to start planning for next year. Below you will find links to a variety of financial literacy resources.

<http://www.theccfl.ca/Resources/CCFL-Activities---Worksheets.aspx>

<http://practicalmoneyskills.ca>

<http://www.fcac-acfc.gc.ca/eng/flm/index-eng.asp>

<http://abclifeliteracy.ca/mm/money-matters-home>

<http://www.financeforyouth.ca>

<http://www.moneyskill.org/resources.cfm>

<http://www.edugains.ca/newsite/financialLiteracy/index.html>



Free Computer Tutorials

– Free computer courses and tutorials site. All the courses are aimed at complete beginners, so you don't need any experience to get started.

<http://www.homeandlearn.co.uk>

Material Handler



New Curriculum -Material Handler

http://www.nald.ca/library/learning/lleo/material_handler/material_handler.pdf

Reading Strategies Educator

<http://www.readingeducator.com/strategies/index.htm>

Discussion Strategies:

<http://www.readingeducator.com/strategies/discussion.htm>

Active Reading Strategies:

<http://www.readingeducator.com/strategies/active.htm>

Vocabulary Strategies:

<http://www.readingeducator.com/strategies/vocabulary.htm>

Organizational Strategies:


<http://www.readingeducator.com/strategies/organization.htm>



Lesson Writer- What do you want to teach today?

Great Blog on developing lessons.

<http://lessonwriterblog.com>



News from the OFFICE

We dedicated each issue of Volume 6 to Arnie because of the impact he had on the Laubach organization. Years after Arnie was no longer on the national or provincial board of directors as a student representative, he continued to be a literacy ambassador. When he left our board, we gave him a life-time honorary membership business card, with his photo, and under the photo it said “literacy ambassador”.

We will continue to honour Arnie, by planting a tree at the 2013 LLO Conference in North Bay. The Student Committee is preparing a plaque and providing the tree. Some of you may recall when years ago, Arnie started the national student group, T.R.E.E., which stood for “Teamwork to Raise Education and Equality”, and tree planting was often a theme at both the national and provincial conferences for several years. Arnie thought of the name of the student group, and led it for many years.

A few weeks before Arnie died, he jokingly told Gary Porter to ask me to give him a new “life-time” honorary membership card, as his was wearing out. Gary and I shed a few tears and laughter over that request. Diana created a new one for Arnie, and we had it laminated, so it wouldn’t wear out again. I wish there was a way we could have preserved Arnie like we did that card. When I visited Arnie, I gave him his new card. He chuckled, and said he would take it with him and continue his work for literacy from heaven. This is just one of many wonderful memories I have of Arnie, a man who could make you smile and cry at the same time.

This year I am going to buy an angel for my Christmas tree and I’m going to name it “Arnie”.

Lana

CONGRATULATIONS!

Maria Salvati - The Adult Literacy Council of Greater Fort Erie (under Supervising Trainer Lynda Goodridge)

AND

Leigh Wallace – Barrie Literacy Council (under Supervising Trainer Connie Morgan)

Both of these individuals completed their apprenticeships for Trainer-Literacy Certification. All requirements (including many hours of tutoring, participating in a trainer workshop, observing and assisting in the preparation and delivery of a tutor workshop, self-evaluations, etc.) were successfully met and their certifications were approved on June 20, 2012.

Well done ladies!

Bookstore



Click on the link to access our latest edition of LLO Express, the bookstore newsletter:

<http://us2.campaign-archive2.com/?u=527e811a0c782656b30e7f7f3&id=894803bb62&e=ae576b60da>

Program Administration

E-Channel Guide

"An Information and Referral Guide for Ontario's Online e-Channel Program". This helpful guide was produced by the Avon Maitland District School Board in conjunction with all the e-Channel leads and MTCU. It contains information on topics such as:

- Background and overview of e-Channel Funded e-Channel Service Delivery
 - Glossary of Terms and Definitions
 - E-Channel Delivery Organization Information & Referral Chart
 - E-Channel Referral Protocol
 - Frequently Asked Questions
 - E-Channel Technology and Training Resources
- To access a copy of this guide to navigating e-Channel click here:

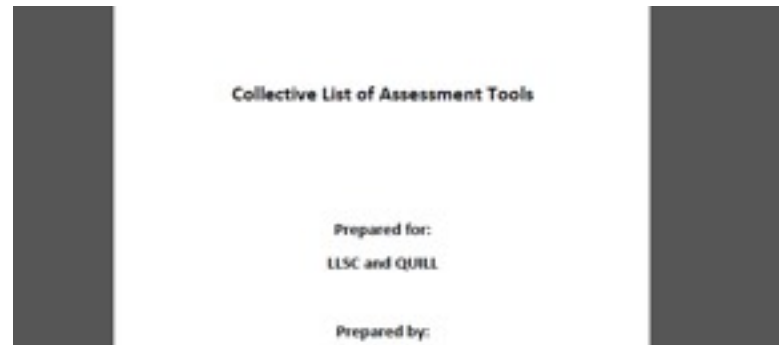
www.learninghub.ca/Files/PDF-files/eChannelInformationandReferralGuideE.pdf

An Information and Referral Guide for Ontario's Online e-Channel Program



Collective List of Assessment Tools

<http://taskbasedactivitiesforlbs.pbworks.com/w/page/50770550/Resources>



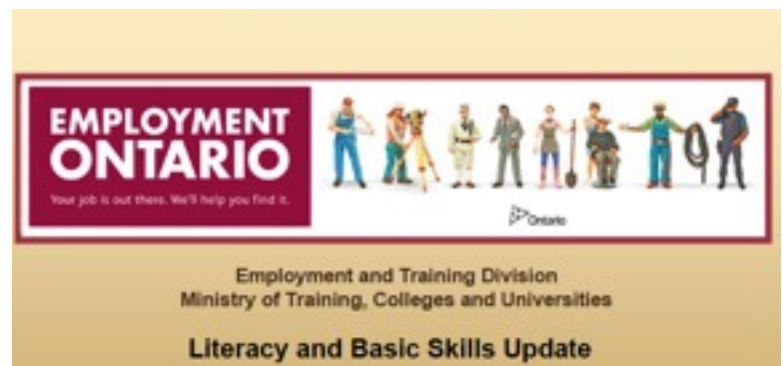
State of Literacy and Essential Skills

http://issuu.com/literacyexpresscanada/docs/state_of_the_field_2012/1



SDAG Literacy and Basic Skills Update

http://www.tcu.gov.on.ca/eng/eopg/publications/20121105_sdag_lbs_update.pdf



New OALCF Training Modules on TrainingPost!

Are you looking for a way to train your new tutors on the basics of the Ontario Adult Literacy Curriculum Framework (OALCF) but just don't know where to start? Or do you just need a refresher?

LLO now has six short OALCF modules available online free of charge:

- Overview
- Goal Paths
- Curriculum Framework
- Task-Based Approach
- Learning Materials
- Assessment

Click on the link to access TrainingPost. If you don't have an account sign up for free.

<http://laubach.alphaplus.ca/moodle1/login/>

Public Safety Canada launches 2012 Screening Handbook

October 18, Public Safety Canada launched the 2012 edition of the Screening Handbook. The Screening Handbook was developed by Volunteer Canada.

<http://www.publicsafety.gc.ca/res/cor/rep/scrnnng-hndbk-eng.aspx>



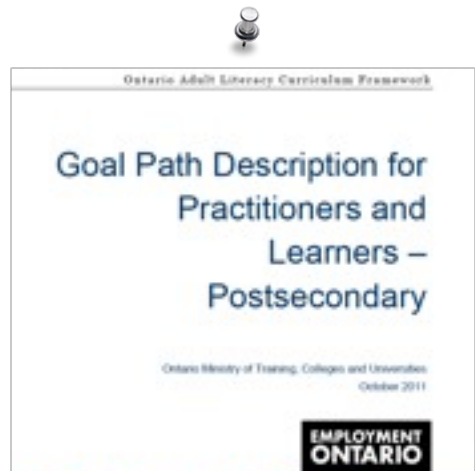
50 ways to take a break!

<http://www.dailygood.org/view.php?sid=325>



Goal Path Focus:
Postsecondary

http://www.tcu.gov.on.ca/eng/eopg/publications/OALCF_GPD_Postsecondary_Oct_11.pdf



Member news and announcements is a new feature we are adding to Expressions! If you have something you would like to share, send it to us and we will include it in the next edition.

The Board of Directors and Staff of the Midland Area Reading Council are proud to announce that we have changed our name to **Gateway Centre for Learning**.

In the past 30 years, we have grown tremendously and this name change better reflects the significant expansions of services and programs we currently provide.

EOIS-CaMS

Members of LLO were recently asked to complete a brief survey on their experience with EOIS-CaMS. Robyn Cook-Ritchie was able to share that feedback with the MTCU representatives from the Business and Systems Management Branch at a meeting on November 29, 2012 in London, Ontario. To see a summary of the survey feedback click on the link: <http://www.laubach-on.ca/getinvolved/facts/news/eois-cams-survey-summary-attached>

Performance Management

Literacy Link South Central has been creating a series of practitioner newsletters focused on topics related to Performance Management. Click on the link to access the latest newsletter:

The Literacy Link – Supporting you through change
Tuesday, December 4, 2012



<http://www.llsc.on.ca/sites/default/files/PMF%20newsletter%20December%204.pdf>

Risk Management Tip (excerpt from The Association Consultants REPORT)

The importance of internal finance controls.

The board of directors is responsible for the management of the association including its finances. While this is usually delegated to the executive director and thus employees, the board is still responsible and must establish budgets, policies, controls and reporting procedures. Often this is through the appointment or election of a treasurer and/or finance committee. But traditional controls, such as two signing authorities, are no longer enough. Other vulnerable areas must also be adequately managed for risks, including access to files, offices and information technology.

However, there can be resistance on the part of boards to push for tighter controls. Writing in the *Huffinton Post.ca*, Deborah Nixon explains why this happens: "Tension exists between the desire by management to operate independently and the board's duty of oversight." Some boards may be concerned with not appearing heavy-handed, disrespectful or doubtful of the honesty and integrity of volunteers and staff. These boards "may err on the side of blind trust. This is a grave mistake. This leaves a large gap where fraudsters see an opportunity and take advantage. This also leaves a gap for abuse or taking advantage of beneficiaries such as children or others."

Mark Blumberg, of the Canadian Charity Law Institute, has a 1-hour video called "Basic Internal Financial Controls for Canadian Registered Charities" that can be viewed at <http://www.globalphilanthropy.ca>.

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Dr. Frank Charles Laubach 1884 – 1984

In 1955, Dr. Frank Laubach founded Laubach Literacy – a non-profit educational organization enabling illiterate adults and older youths to gain the listening, speaking, reading, writing and math skills needed to solve problems encountered in daily life.

Dr. Frank Laubach was the leading pioneer of the contemporary adult literacy movement. Through his efforts as an educator, communicator and organizer, millions of poor and disenfranchised people around the world were empowered to improve their lives through literacy. For more information visit our website

<http://www.laubach-on.ca/getinvolved/aboutus/drfrank>

The stamp shown here was found in the bottom of a drawer in a home in Brantford, by Linda Martin, a previous Laubach Literacy Ontario president. Her new business, Smooth Transitions Services, helps the elderly downsize from homes to apartments or apartments to seniors' homes. They help with every aspect of downsizing – sorting, packing, distributing and moving. It is a great service which my family has used twice. It sure makes things easier.

However, I digress. What are the chances that a previous Laubach Literacy Ontario president would find this stamp and realize the significance of it? We contacted Dr. Bob Laubach concerning the stamp and he informed us that it was issued on the 100th anniversary of Dr. Frank's birth, in his home town of Benton, Pennsylvania. The celebration was on September 2, 1984 and Dr Bob, his son, was there for the celebration.

Mary Anne Baker

Tutor Training

Did you know that there are training videos now available on YouTube? Click on the link below to access the list of training videos that have been developed by our US counterpart, ProLiteracy:

<https://www.youtube.com/playlist?list=PLIqX0SRtnkrtPwirs-KxO49rooaHELlyR&feature=plcp>



Season's Greetings from the President

2012 is quickly coming to an end and I know everyone has been working hard to complete their business plans.

The Board of Directors is planning to revisit the strategic plan at our meeting early in February. Concerns or ideas are welcome.

I was thinking that if each council shared their newsletters by sending it LLO for Lana to post on Facebook that this may give other councils ideas for fundraising and activities.

It's still hard to believe my good friend and mentor Arnie has passed. He will stay in our hearts forever.

I would like to take this opportunity to wish everyone a Merry Christmas and good health in the New Year.



Yours truly,

Gary Porter