

GET SET for Early Childhood Education Facilitator Outline

The training has been developed to be delivered over 9 sessions. Each session will take 2-3 hours. Each session has a Power Point. There is one learner workbook which is used for all nine sessions. There are individual handouts and/or answer keys in some of the sessions. In addition, there is a sample learner plan template with suggested milestones that can be used by Employment Ontario funded programs. Employment Ontario Literacy and Basic Skills agencies are required to determine a learning style for each learner. This has been referenced in the learner handbook. However, a learning style survey is not provided in the materials. You can use the learning style survey you are currently using at your agency.

All of the materials that have been created can be personalized for your agency with your own logo. They are either Word documents or Power Point documents. Materials from other sources that have been included as examples or resources are PDF's and cannot be personalized.

The cover graphic file has been included in case you want to use it for marketing materials you create.

You will need to print a workbook for each participant. You will also need to print the assessment and corresponding handouts/answer keys for the different sessions. You do not need to print the Power Points for the participants as the material is included in the Workbook. The learner plan template can be personalized and printed for each participant if you are an Employment Ontario funded agency.

To get started, it is recommended that the facilitator print out a copy of each file that is included. Read through the workbook and corresponding Power Points. Review all of the additional handouts and answer keys that have been included. Please note that the materials have been provided in Word and Power Point which gives you the option to modify them to meet the needs of your agency.

The table on page 2 outlines which documents in the zip file correspond to each step and session.

Step	File name and type for each session
Intake and Assessment	<ul style="list-style-type: none"> • Get Set for Early Childhood Educator Assessment (Word) • Learner Plan Template- Get Set for ECE (Word)
Session 1	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 1 (Power Point) • Get Set for Early Childhood Education Workbook (Word)
Session 2	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 2 (Power Point) • Get Set for Early Childhood Education Workbook (Word) • Are you a Team Player quiz – ECE (PDF)
Session 3	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 3 (Power Point) • Get Set for Early Childhood Education Workbook (Word) • Milestone Checklists – ECE Session 3 (PDF)
Session 4	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 4 (Power Point) • Get Set for Early Childhood Education Workbook (Word) • Immunization schedule – ECE Session 4 (PDF) • Tool to Identify a Suspected Concussion – ECE Session 4 (PDF)
Session 5	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 5 (Power Point) • Get Set for Early Childhood Education Workbook (Word) • A Quick Questionnaire on Stress – ECE Session 5 (PDF) • Numeracy Skills Assessment Answer Key – ECE Session 5 (Word) • Pay Stub Activity Answer Key – ECE Session 5 (Word) • Stress Reducer Ring Activity – ECE Session 5 (Word) • Workshop-Financial-Assessment – ECE Session 5 (PDF)
Session 6	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 6 (Power Point) • Get Set for Early Childhood Education Workbook (Word)
Session 7	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 7 (Power Point) • Get Set for Early Childhood Education Workbook (Word) • Homonym Activity Answer Key – Session 7 (Word) • Pre-Lesson Assessment Answer Key – ECE Session 7 (Word) • Post Lesson Quiz – ECE Session 7 (Word) • Post Lesson Answer Key – ECE Session 7 (Word)
Session 8	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 8 (Power Point) • Get Set for Early Childhood Education Workbook (Word)
Session 9	<ul style="list-style-type: none"> • Get Set for Early Childhood Education- Session 9 (Power Point) • Get Set for Early Childhood Education Workbook (Word)